



Sacred Heart Academy

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To: Parents and Guardians of Grade 7 Students

From: Cindy Pope – Principal; Debbie Linehan – Assistant Principal

RE: Progress Updates, Parent Teacher Interviews, Honor and Distinction Awards

Date: November 29, 2011

Progress Updates:

Please find enclosed with your child's report card, progress updates for each individual course your child is completing this year. These reports indicate their grades in all assessments administered since September. As we indicated to you during the Curriculum Forum held in September, these progress updates will also be sent home between Terms 1 and 2 (February) and again in May.

We encourage you to discuss these reports with your child. Please note the following:

- If there are any missing grades this indicates your child did not complete the assessment. If your child fails to submit this work it may result in your child receiving a 0% in that assessment. This will, of course, greatly impact your child's overall grade. Students are expected to complete and submit all assigned work.
- The evaluation method for each course is indicated on the summary. For each course there are various categories listed and the weight assigned each category is provided. For example the final exam in all courses at Grade 7 is worth 20% of the overall grade. Different courses also have different categories. The categories and weights used in each course reflect the guidelines made available to schools by the Eastern School District.
- The overall grade is also indicated on the form. However, please note that if your child receives 649/800, that does not necessarily mean that your child would receive 81.1% ($649/800 = 0.811$). The percentage for the overall grade is calculated based on individual marks on each assessment and the weight given to each category.
- Please note it is not necessary for you to sign and return these progress updates to the school

Honor and Distinction Awards

We are continuing our honor and distinction awards for this school year. This program was introduced during the 2009-2010 school year. The guidelines for the program are as follows:

Honor Roll

- Students having an average of 90% or greater.

Distinction

- Students having an average of 80 – 89%

Term 1 and Term 2

- Averages will be based on all subjects a child is completing.
- All students identified in either category will receive a certificate.
- Those successfully making the Honor Roll will also receive \$10.00 award

Term 3

- All students identified in either category will receive a certificate.
- Those successfully making the Honor Roll will receive a \$20.00 award
- Students who reach the distinction benchmark will receive a \$10.00 award

Year End

- Students who reach the Honors designation for three consecutive terms will receive:
 - o A certificate
 - o A \$30.00 award
 - o A plaque
- Students who reach the Distinction designation for three terms or a combination of Honors and Distinction status will receive:
 - o A certificate
 - o A \$20.00 award
 - o A medallion.

All awards will be presented during scheduled award ceremonies. If you have any questions or concerns, please contact the school.