

## Code of Conduct

*At St. Paul's Junior High School I Will:*

- *Be Respectful*
- *Be Safe*
- *Be Prepared*
- *Be Responsible*
- *Be My Best Self*

## Discipline Policy

*Be Respectful:*

*Everyone shall show respect to others and to the property belonging to others. The following behaviours are **expected**:*

- ❖ *Respect the property of others. Ask before borrowing.*
- ❖ *Keep the school clean.*
- ❖ *Take care with school property.*
- ❖ *Use good manners and appropriate language.*
- ❖ *Respect personal space.*
- ❖ *Keep your hands and feet to yourself.*
- ❖ *Make healthy choices.*
- ❖ *Be honest. Tell the truth.*
- ❖ *Be cooperative and contribute to building a good classroom environment.*
- ❖ *Be inclusive and welcome others into our school.*

### **Be Safe:**

*Everyone shall conduct his/her self in an appropriate manner, which fosters a safe and caring environment. The following behaviours are expected:*

- ❖ *Use equipment appropriately.*
- ❖ *Only bring items to school that are safe and required for your schoolwork.*
- ❖ *Respect fire safety equipment.*
- ❖ *Participate in appropriate games in school. Avoid games that may be considered gambling or inappropriate.*
- ❖ *Avoid using any substance in an abusive manner.*
- ❖ *Avoid buying and/or selling any substance that can be used in an abusive manner.*

### **Be Prepared:**

*Everyone shall come prepared with all the necessary textbooks and other school requisites. The following behaviours are expected:*

- ❖ *Come to class with the appropriate textbooks.*
- ❖ *Come to class with pens, pencils, exercises and other necessary materials such as calculators and geometry sets that would be needed for a particular class.*
- ❖ *Come to Physical Education class with the proper attire.*

### ***Be Responsible:***

*Everyone shall take responsibility for his/her learning. The following behaviours are expected:*

- ❖ Pass in assignments and projects on time and have a note from your parents when there is a legitimate excuse for not having it in on time. (Refer to late assignment policy)*
- ❖ Be on time for class.*
- ❖ Only be absent from class or school when there is a legitimate reason.*
- ❖ Bring a note from a parent/guardian for an absence or lateness.*
- ❖ Be an attentive and active participant during class instruction and activities.*
- ❖ Do homework on a regular basis (written and study).*

### ***Be Your Best Self:***

*Everyone shall do their best to conduct and present themselves in a sociably acceptable manner:*

- ❖ Treat all with respect and dignity regardless of race, gender, sexual orientation or ethnic heritage. Accept racial differences and work toward an understanding of the school's various communities. Avoid making jokes and/or slurs or intimidating comments based on gender, race, sexual orientation or ethnic heritage.*
- ❖ Students will access, create or distribute appropriate print and visual material.*
- ❖ Students will adhere to Canadian Copyright law and only use the intellectual property of any individual or organization with their written permission.*
- ❖ Students will use the school provided inter-net access for approved purposes. . (Refer to Computer Use Agreement)*
- ❖ Students are expected, at all times, to dress in an appropriate manner.*
- ❖ All tee shirts must have sleeves and the body of shirts must be long enough to overlap the top of the pair of pants or skirt. Tank tops, belly shirts and spaghetti strap tops are not acceptable. Caps are to be removed in the school building and kept in the student's locker for the day.*
- ❖ Avoid clothing that advertises alcohol or tobacco products, drugs, suggestive or violent language.*

## Consequences/Interventions

Any or all of the following consequence, not listed in any order, may be applied in accordance with the Eastern School District's Policy and the Provincial Schools Act (1997). Consequences for disciplinary infractions will be chosen depending upon the severity and frequency of the action. Special circumstances may be considered by the Administration in determining consequences.

- *Mediation*
- *Apology*
- *In-school suspension*
- *Out-of-school suspension*
- *Anger management training*
- *Police involvement*
- *Verbal and/or written agreement*
- *Formal apology to complainant*
- *Transfer to alternate school setting*
- *Referral to Special Services Team*
- *Cleaning, repair and/or replacement of damaged item*
- *Suspension from school bus transport*
- *Conference (verbal and/or written with teacher (s))*
- *Warning (verbal and/or written) to student, parent(s)/guardian(s)*
- *Referral to administration*
- *Replacement of stolen or damaged item*
- *Part-time attendance at school*
- *Alternative learning placement*
- *Detention (during and after school hours)*
- *Notification of parent(s)/guardian(s)*
- *Letter in confidential student discipline file*
- *Disciplinary action through "Co-curricular Contract"*

Students can be suspended for a period of 1 - 5 days. During the period of suspension students are not permitted on the school grounds of any school in the District and cannot participate in any extra-curricular activities. Also students are not permitted to attend the next school dance after their suspension.